



**Saint Joseph's University**  
**Provost Approval Form for Faculty Travel to a Travel Warning Destination**

As per the International Travel Policy for Faculty Research and Scholarship, faculty will need written approval from the Provost for travel to any country for which a travel warning has been issued by the U.S. Department of State, the World Health Organization, the Centers for Disease Control and Prevention and/or the Department of Treasury's Office of Foreign Asset Control. It is also recommended that faculty seek written approval from the Provost at least 90 days prior to travel to any country for which a Travel Warning (as defined here) has been issued.

The following materials should be attached for consideration:

1. A detailed itinerary, with proposed dates and times of travel, as well as means of transportation to, from and among locations to be visited.
2. A copy of the Travel Warning

Please complete this form and submit it to the Center for International Programs prior to any trip planning.

Applicant Name \_\_\_\_\_ SJU ID# \_\_\_\_\_

E-mail Address \_\_\_\_\_ Primary Phone Number \_\_\_\_\_

Location of Proposed Travel \_\_\_\_\_

Purpose of Proposed Travel \_\_\_\_\_

*I support the filing of this Request for Exception to the University's International Travel Policy.*

\_\_\_\_\_  
Signature of applicant

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Provost

Date: \_\_\_\_\_