

# Four Course Study Abroad Policy

## CONDITIONS FOR ACCEPTANCE:

### Study Abroad Programs/Universities Affected

- Birkbeck College, University of London, England
- St. Mary's University, Twickenham, England
- Lancaster University, England
- University of Melbourne, Australia
- University of Queensland, Australia
- Macquarie University, Australia
- University of Auckland, New Zealand
- Duke-ICCS Rome program
- Augsburg College in Namibia
- Sophia University, Japan
- Any non-approved (petition) program that meets the criteria below

It is understood that students who attend one of the universities listed above are only permitted to take four, 4-credit courses per semester at that institution. Due to the fact that this may impact a student's graduation course requirements, SJU will allow students to waive an elective:

### WAIVE AN ELECTIVE

Student will be waived one free elective, thereby graduating with one course less than the number required for their major provided that

- i. the student must have one free elective remaining over and above the ones taken with the study abroad program.
- ii. the student will still have at least 120 credits at time of graduation.

In order for a student to waive a free elective, the student MUST remain enrolled as a full-time student according to the study abroad program's requirements. The student is obliged to successfully complete all coursework on the study abroad program and pass each of the 4 courses taken abroad. The student is also responsible for maintaining copies of this paperwork to provide proper certification to the appropriate Dean's office should such paperwork be necessary to ensure graduation requirements are met.

If a student does not have a free elective available to waive, please contact the Study Abroad Advisor in CIP to discuss other options.

Students should print & sign below:

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| <p>"I understand the conditions that need to be met in order to waive of a free elective."<br/>(print name) _____</p> <p>(date) _____ (signature) _____</p> <p>(study abroad program/university) _____</p> |
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